

## **BOARD MEETING MINUTES**

February 11, 2008

The Social Work Licensing Board met Monday, February 11, 2008, in Room 200 of the Attorney General's Offices at 323 Center Street, Little Rock, Arkansas. Chairperson Michael Lundy called the meeting to order.

<b>Board Members Present:</b>	Michael Lundy	Tealisa Allen	Betty Rhodes
	Melanie Sletten	Kelley Williams	Kaylynn Barrett

<b>Board Members Absent:</b>	Sandra Taylor	Dr. Steven Domon	Mae Isom
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### **Approval of Minutes:**

Melanie Sletten made a motion to approve the minutes of the January 14, 2008 board meeting. Tealisa Allen seconded the motion, which carried.

### **OLD BUSINESS:**

#### **Update on Complaint No. 2008-08:**

Melanie Sletten reported she found no actionable violation of the Social Work Licensing Act or the Rules and Regulations promulgated by the Board. Betty Rhodes made a motion to dismiss the complaint. Kaylynn Barrett seconded the motion, which carried.

#### **Update on Complaint No. 2008-10:**

Tealisa Allen reported that the investigation into Complaint No. 2008-10 would be continued.

#### **Update on Complaint No. 2008-13:**

Dr. Steven Domon was absent and unable to report on his investigation into Complaint No. 2008-13. This investigation will be continued.

### **Discuss Barbara Wright-Langhammer Letter:**

The board reviewed a letter written to Michael W. Lundy, Chairman of the Board, regarding previously dismissed complaints. Melanie Sletten made a motion to notify Ms. Wright-Langhammer that she could not file a complaint against another social worker based on the fact that they filed a lawsuit against you. Ms. Wright-Langhammer was also informed that any additional information she wished to submit would be considered a new complaint and must be a violation of the Social Work Licensing Act or

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the Rules and Regulation promulgated by the Board. The Arkansas Social Work Licensing Board does not have jurisdiction over the NASW code.

**NEW BUSINESS:**

**Kaylynn Barrett Volunteered to Investigate New Complaint No. 2008-14.**

**Michael Lundy Volunteered to Investigate New Complaint No. 2008-15.**

**Kelley Williams Volunteered to Investigate New Complaint No. 2008-16.**

**Board Discussed Possible Law Changes:**

Several members of the Social Work Licensing Board met on Sunday, February 10, 2008 to discuss possible changes to the Social Work Licensing Board Law. Additional time and information is required. An additional meeting will be held on March 9, 2008 at 3:00 pm at 1100 N. University, Suite 108, Little Rock, AR 72205.

**Board Reviewed National Center of Continuing Education Request/Question:**

The National Center of Continuing Education requested the Social Work Licensing Board guide them on what information they are allowed to put on certificates they issue to social workers that attend their courses. Previous certificates have been issued that stated the Arkansas Social Work Licensing Board approved them. They will change that statement but are requesting what will be allowed. Kaylynn Barrettn made a motion to inform the National Center of Continuing Education they should not put anything on their certificates. Betty Rhodes seconded the motion, which carried.

**Review Bowen Letter:**

The Social Work Licensing Board received a letter from Adopt Abroad regarding Andrea Bowen's employment with that agency in Japan. Betty Rhodes made a motion to accept the confirmation of employment from Adopt Abroad and rescind the cease and desist order. Tealisa Allen seconded the motion, which carried.

**Review Question from Debi Rago:**

The Social Work Licensing Board received a question from Debi Rago regarding pinning ceremonies for graduates of Southern Arkansas University. She noted that some Universities give graduates a pin that says Social Worker and she is questioning when a graduate may be called a Social Worker. Tealisa Allen made a motion to notify Ms Rago that under Arkansas Law, §17-103-105, individuals may not call themselves a Social Worker until they are licensed by the board. Exemptions are noted under §17-103-104. Betty Rhodes seconded the motion, which carried.

**Discuss "When Does an Agency Report a Social Worker?"**

The Social Work Licensing Board received a question from an agency director regarding when an agency should report a social worker to the Social Work Licensing Board. Melanie Sletten made a motion to inform the agency director to look at the underlying conduct of the social worker and if the conduct, based on facts, violates the law, then a complaint should be made. Tealisa Allen seconded the motion, which carried.

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**Review Purchase of USB for Back-up Purposes:**

The Executive Director made a request to the board to purchase a USB drive for back-up purposes. The current files are larger than a CD can hold. Melanie Sletten made a motion for the Executive Director to purchase a 4.0GB USB storage device. Kelley Williams seconded the motion, which carried.

**Review Dorothy Abbot Castro Request:**

The Social Work Licensing Board received a request from Dorothy Abbot Castro's physician to allow Ms. Castro to receive her Social Work Continuing Education hours from home due to extenuating medical conditions. Kaylynn Barrett made a motion accept her request. Betty Rhodes seconded the motion, which carried.

**Review Request from Glendine Fincher:**

The Social Work Licensing Board received letter from Glendine Fincher requesting an extension in time to complete the license renewal application form. Ms. Fincher paid the renewal fee on time and is requesting an extension to complete the form. Kelley Williams made a motion to allow Ms. Fincher until March 7, 2008 to turn the completed form. Kaylynn Barrett seconded the motion, which carried.

**Board Reviewed Charles W. Perry III request:**

Mr. Perry had written the board requesting a waiver of the maximum allowed independent social work continuing education hours. Mr. Perry is in the Middle East and would have to make a commitment to additional months of employment in order to obtain additional face-to-face hours. Melanie Sletten made a motion to accept Mr. Perry's request for this licensing period only. Kaylynn Barrett seconded the motion, which carried.

**Review Request from Milrean Stockmon:**

The Social Work Licensing Board received a request from Milrean Stockmon to allow her extend time to complete the license renewal application form. Ms. Stockmon had submitted her fee and needed additional time to complete the form due to the fact she was out of state. Ms. Stockmon's form was received the morning of the board meeting. Melanie Sletten made a motion accept her renewal. Kaylynn Barrett seconded the motion, which carried.

**Discuss Complaint Received on a Former Licensed Social Worker:**

The Social Work Licensing Board received a complaint against a social worker that is no longer licensed. Kaylynn Barrett made a motion to turn this complaint over to an investigator. Michael Lundy volunteered to investigate the complaint. Betty Rhodes seconded the motion, which carried.

**Discuss Question from Social Worker Affected by Tornado:**

The Social Work Licensing Board received a requesting from a social worker who lost all her documentation in the February 5, 2008 Tornado. The social worker wants to know what will happen to all the social work continuing education hours she received but now does not have documentation of. Melanie Sletten made a motion to notify the social worker she should check with all sources and try to obtain copies of the documents. The individual social worker still has one year before

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renewal and should be able to obtain all necessary documents or proof of attendance. Betty Rhodes seconded the motion, which carried.

### **Refund Report:**

There were no refunds for the month of February 2008.

### **Action Taken on Applications:**

Kaylynn Barrett made a motion to approve the action taken on the applications for licensure.

### **LSW Applications:**

#### **Approved to take the Exam:**

Lillian Annette Gilbert                      LaJuana K Guy

#### **Provisionally Licensed and Approved to take Examination:**

Bama N Garnder                              Mona Marie Garrick                      Karen Elisabeth Haller  
Dian L Thompson

#### **Approved for Licensure through Reciprocity:**

Rebecca Evelyn Murray

### **LMSW Applications:**

#### **Provisionally Licensed and Approved to take Examination:**

Clara Jael Beamon                              Cherokee T Bradley                              Christina Nellena Brown  
Jennifer I Chery                                      Elizabeth Dupuy Hart                              Ruth E Hernandez  
Velesta Parson                                      Rosemary Tolbert                                      Elizabeth Anne Waldrum

#### **Approved for Licensure through Reciprocity:**

Sarah Elizabeth Howard                              Michelle Eileen Lind

#### **Approved to take the Exam:**

Melissa A Garrett

### **LCSW Applications:**

#### **Approved to take Examination:**

Pamela Irene Ballew                              Judy Kaye Toner Cohn                              Nicole C Johnson  
Lorri Michelle Key                                      Jennifer L Taussig                                      Andrea Wyvill

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### **Approved for Licensure through Reciprocity:**

### **Approved to take the Exam:**

Cindy H Gullede

Greg N Hardin

Ricky Reanell Wallace

Betty Rhodes seconded the motion, which carried.

### **Action Taken on Renewal Applications:**

The Board reviewed 147 applications for license renewal. Melanie Sletten made a motion to approve 136 of the applications. Eleven renewal applications were tabled pending clarification or additional social work continuing education hours. Tealisa Allen seconded the motion, which carried.

### **Action Taken on Continuing Education Audits:**

The Board reviewed 10 continuing education audits. Kaylynn Barrett made a motion to approve all Ten of the audits. Betty Rhodes seconded the motion, which carried.

### **Action Taken on Certificate of Registration Renewal:**

The Board reviewed one Certificate of Registration Renewal. Melanie Sletten made a motion to approve the Certificate of Registration renewal. Kaylynn Barrett seconded the motion, which carried.

### **Other Business:**

Kaylynn Barrett made the motion to adjourn. Betty Rhodes seconded the motion, which carried.